

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

October 21, 2021
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER 6:01pm

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

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II. ROLL CALL

Mr. Susino X Mrs. Smith X Mr. Brown X

Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel A Mrs. Zanni X

Others Present:

Dr. Boccuti X Ms. Hellwig X

Quorum

III. FLAG SALUTE

IV. PRESENTATION - EDUCATION

2021 – 2022 Emergency Virtual Remote Instructional Plan - Dr. Boccuti

BE IT RESOLVED, to approve, upon recommendation of the Chief School Administrator, the Remote Instructional Plan as presented.

Motion by: Mr. Susino Seconded by: Mrs. Zanni

Mr. Susino X Mrs. Smith X Mr. Brown X

Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel A Mrs. Zanni X

Motion Carries

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Mr. Gunderson asked about entering and exiting through Door # 13.

Ms. Cathy Williams asked about the RFP for Board Attorney and questions why Sciarrillo, Cornell, Merlino, McKeever and Osbourne, LLC were chosen.

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VI. Resolution to Add Addendums

MOTION that the Neptune City Board of Education approve the addition of two Addendums added to the Minutes. Item #2 under Curriculum and Item # 10 under Finance and Operations.

Motion by: ___Mr. Susino _____ Seconded by: ___Mrs. Smith_____

All in Favor: _____Aye_____ Oppose: _____None_____

Motion Carries

VII. MINUTES

MOTION that the Neptune City Board of Education approve the Minutes of the September 23, 2021 Regular Board Meeting

Motion by: ___Mrs. Smith_____ Seconded by: ___Mrs. Mordaunt___

All in Favor: _____Aye_____ Oppose: _____None_____

Motion Carries

**VIII. ADMINISTRATION REPORT
Chief School Administrator's Report**

Enrollment – September 2021

105	Neptune Senior High School
13	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); Bio-Technology (2)
9	Red Bank Regional High School
18	Out of District Special Education
<u>228</u>	Neptune City – September 2021
380	

14/15 Students at ACELERO Head Start Enrollment

Fire Drills: September 9, 2021

Shelter in Place: September 23, 2021

Motion to approve the Chief School Administrator's Report as presented.

Motion by: ___Mr. Brown_____ Seconded by: _____Mrs. McCarthy_____

All in Favor: _____Aye_____ Oppose: _____None_____

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XI. CORRESPONDENCE

There was no correspondence for this meeting

X. POLICY

A. RESOLUTIONS

1. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Second Reading and final approval of the Strauss Esmay 6000 Series of Board Policies and Regulations.

- TABLED #** 2. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the First Reading of the Strauss Esmay 7000 Series of Board Policies and Regulations.

MOTION that the Neptune City Board of Education Table Item # 2 under **Policy**

Motion by: Mrs. Smith Seconded by: Mrs. Mordaunt

All in Favor: Aye Oppose: None

BE IT RESOLVED, to approve Item # 1 only listed under Policies as presented.

Motion by: Mr. Susino Seconded by: Mrs. Smith

Mr. Susino X Mrs. Smith X Mr. Brown X

Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel A Mrs. Zanni X

Motion Carries

XI. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report

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Motion to approve, upon recommendation of the Board President, the appointment of Ms. Drisana Lashley to fill the remaining term of the vacated Board seat left by the resignation of Mr. Antonio Lopez, effective October 21, 2021 thru December 31, 2021.

BE IT RESOLVED, to approve appointment to the Board as presented

Motion by: _____Mr. Susino_____ Seconded by: _____Mrs. Smith_____

Mr. Susino X Mrs. Smith X Mr. Brown X

Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel A Mrs. Zanni X

Motion Carries

XII. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni

A. COMMITTEE REPORTS

The Committee held a brief meeting before the Board Meeting tonight to discuss the school website.

B. RESOLUTIONS

1. To approve, upon recommendation of the Chief School Administrator, the following Schedule B Assignments for the 2021-2022 school year:

Alyssa Amato – Cheerleader Advisor
Brittany Cernak – Girls Soccer Softball Coach
Carole Gunderson – Grade 8 Advisor
Kevin Henry – Arts and Crafts Advisor
Rafael Kassin – Boys Soccer Baseball Coach
Stacey Larkins – Band
Bethany O’Brien – National Junior Honor Society Advisor
Katie Porter – Pirates Press
Barbara Reynolds – Breakfast Coordinator
Leigh White – Creative Writing Advisor
Tracy Whitt – Grade 8 Advisor, Yearbook

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2. To approve, upon recommendation of the Chief School Administrator, the following additions to Schedule B assignments for the 2021-2022 school year:

Brianna Cernak – Basketball Coach
Rafael Kassin – Basketball Coach

BE IT RESOLVED, to approve Items 1 -2 listed under Curriculum as presented.

Motion by: ___Mrs. Smith_____ Seconded by: ___Ms. Mordaunt_____

Mr. Susino ___X___ Mrs. Smith ___X___ Mr. Brown ___X___

Mrs. McCarthy ___X___ Ms. McGuigan ___X___

Ms. Mordaunt ___X___ Mrs. Rummel ___A___ Mrs. Zanni ___X___

Motion Carries

XIII. FINANCE AND OPERATIONS – Mr. Brown, Chairperson

Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

The Committee met on October 19, 2021 to discuss the RFP process and selection of Board Attorney.

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of September 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of September 30, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of September 30, 2021 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial

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- obligations for the remainder of the fiscal year.
6. To approve the Secretary's and Treasurer's Reports for the month of September 30, 2021.
 7. To approve Ratification of the CBA Agreement and appended Salary Guides between the Neptune City Education Association and the Neptune City Board of Education for the period of July 1, 2021 thru June 30, 2024
 8. To approve, upon recommendation of the School Business Administrator, the selection of Allen Schecter, CPA, Alvino & Schecter, 110 Fortunato Place, Neptune, NJ 07753 to provide professional auditing services as a result of the District's public solicitation for RFP.
 9. To approve, upon recommendation of the School Business Administrator, the selection of Mr. Tony Sciarriolo of Sciarriolo, Cornell Et al., 238 St. Paul Street, Westfield, NJ 07090, for professional services of General/Special Counsel & Negotiations as a result of the District's public solicitation for RFP.
 10. To approve a contract with Open Systems Integrators, Inc., 211 Yardville Hamilton Square Road, Hamilton, NJ 08620 for the purpose of perform intercom upgrades at the Woodrow Wilson Elementary School with a new 3- zone paging system, new speakers and horns throughout building that currently has announcement 'dead-zones'.
\$20,000 will be charged to the Security Grant under Alyssa's Law
Account 20.483.263.334.000.00
\$28,451 will be charged to Purchased Professional Technical Services
Account 11.000.222.340.000.00

BE IT RESOLVED, upon recommendation of the Interim School Business Administrator, that the Neptune City Board of Education approve Items 1-9 listed under Finance and Operations as presented

Motion by: Mr. Brown Seconded by: Ms. Mordaunt

Mr. Susino X Mrs. Smith X Recused from #7 Mr. Brown X

Mrs. McCarthy X Recused from #7 Ms. McGuigan X Abstained from #9

Ms. Mordaunt X Mrs. Rummel A Mrs. Zanni X Abstained from #9

Motion Carries

XIV. HUMAN RESOURCES – Mr. Susino, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

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B. RESOLUTIONS

1. To approve, upon recommendation of the Chief School Administrator, the following teachers have attained Tenure status effective September 1, 2021:

Rafael Kassin
Kaitlyn Clayton

NOTE: Ms. Clayton's tenure will begin upon her return from maternity leave

2. To approve, upon recommendation of the Chief School Administrator, Ms. Lissette Ruiz as a Substitutes for the 2021-2022 school year.

BE IT RESOLVED, that the Neptune City Board of Education approve Item 1-3 listed under Human Resources as presented.

Motion by: _____Mr. Susino_____ Seconded by: _____McCarthy_____

Mr. Susino Mrs. Smith Mr. Brown

Mrs. McCarthy Ms. McGuigan

Ms. Mordaunt Mrs. Rummel A_____ Mrs. Zanni

Motion Carries

XV. ENROLLMENT COMMITTEE

Mr. Brown, Mrs. McCarthy, Mrs. Zanni

COMMITTEE REPORT

Mrs. McCarthy gave an update on PreSchool enrollment. They will reach out to the CSA and BA for the next step. The Committee is getting ready to roll out the details.

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

The Board will discuss in future meeting if someone wants to pick up where Mr. Lopez left off before his resignation.

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XVI. OLD BUSINESS

Dr. Boccuti explained the reasons and purpose of the two Addendums added to the Agenda.

Mr. Susino stated that he was excited about the ratification of the Association contract.

XVII. NEW BUSINESS

Dr. Boccuti stated that if the district could get one bus to own it would alleviate some of the district transportation problems.

Marissa Smith, Vice President had to leave the meeting at 6:47pm.

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Mr. Gunderson spoke about the lack of a library media center and how that hurts the district in QSAC.

XIX. ADJOURNMENT

Motion to Adjourn Executive Session and Public Session at ____7:01____pm.

Motion by _____Mrs. McGuigan_____ Seconded __Mrs. McCarthy_____

All in Favor _____Aye_____ Oppose _____None_____